

To : Hong Kong Fire Services Department, Fire Safety Command, Support Division, Fire & Ambulance Services Academy, 4/F, Teaching Block, 11 Pak Shing Kok Road, Tseung Kwan O, Kowloon, Hong Kong.
(Attn: Building Fire Safety Envoy Unit)
Tel : 2411 8717 Fax : 2411 8677

樓宇消防安全特使更改資料申報表
Building Fire Safety Envoy – Change of Particulars Form

Name of Building : _____

Building Address : _____

Area: _____ (please add a tick ✓ where appropriate) HK KLN NT

Name of Envoy : _____ Envoy No. : _____

Relation with building (please add a tick ✓ where appropriate) Owner / Occupant / Property Management

Items of change: (please add a tick ✓ where appropriate)

- I am no longer working as property management staff of the above building.
- I am no longer residing at the above building.
- I am no longer the owner of any unit of the above building.

I apply to be the “Building Fire Safety Envoy” of the following building:

Name of Building: _____

Building Address : _____

- I am now working as the property management staff at this building.
- I am now residing at this building.
- I am the owner of one of unit at this building.

Other items of change: (if apply)

I wish to change the following personal particulars:

New correspondence address: _____

Tel: _____ Fax: _____ E-mail: _____

Applicant's Name: _____

Company/Organization (if apply): _____

Tel: _____

Date: _____